OPTUM WEBSITE REGISTRATION

WELCOME TO THE NEW OPTUM SAN DIEGO WEBSITE

With the launch of the new site, we have integrated the One Healthcare ID secure login system to ensure greater protection for secure files on the website. These secure files are reserved for County of San Diego's employees and Organizational Providers who have access to Cerner Community Behavioral Health (CCBH), the San Diego County's electronic health record. One Healthcare ID also features self-service for password administration.

The registration process is a two-step process:

- 1. One Healthcare ID registration form
- 2. Optum San Diego website registration form

PART ONE: OPTUM ID REGISTRATION FORM

The **Register** link is located on the top right of each webpage. The link will take you to the first page of the **Optum ID registration**.

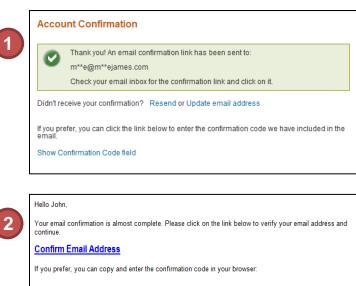
OPTUM [™] San Diego	Search
Home County Staff & Providers Access & Crisis Line Consumers & Families	Community Resources About Us
Create One Healthcare ID One Healthcare ID securely manages your account so that you can use one One Healthcare ID and password to sign in to all integrated applications.	Create password Your password must have: Between 8 and 100 characters At least 1 uppercase letter
Already have One Healthcare ID? Sign in now	At least 1 lowercase letter At least 1 number No spaces and no & symbol
Profile Information First name	Type password again
Last name	You must agree to the <u>Terms of Use</u> and <u>Website Privacy Policy</u> to use the One Healthcare ID service. If you do not agree, click Cancel and do not use any aspect of the One Healthcare ID service.
Year of birth	L Agree Cancel
Sign In Information Your email address	
Create One Healthcare ID ⑦	
Your One Healthcare ID must have:	
6 to 50 characters	
At least one letter	
No spaces No letters with accents	
None of these Symbols: % + " & [\] ^ ' { } <> # , / ; () : * = ~	

Once you submit the Registration Form, the next step is confirming your account.

- 1. Check your email inbox for your confirmation email.
 - If you haven't received the confirmation email in your inbox, check the spam folder.
 - If you haven't received an email after a few minutes, click on **Resend** on the Account Confirmation page.
 - Still haven't received an email? Click on Update your email address to check your email address or to use alternate email address.
- 2. Click on the **Confirm Email Address** link located in the email. This link will take you to a webpage to verify your email.
- Once you have confirmed your account, click on Continue to forward to the Optum San Diego website Registration form.

OR

- If the email link fails, click on the Show Confirmation Code field on the Account Confirmation webpage.
- Copy the Confirmation Code from the email and paste it into the Primary Email Confirmation Code field. Click on Confirm. You will be forwarded to the Optum San Diego website registration form.



Confirmation Code: 4896862011

If you did not request a confirmation link or code, or if you have any questions,

<u>(800)834-3792</u>

sdhelpdesk@optum.com

Thank you, Optum ID

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3 Email Address Confirmed Thank you! Your email has been verified. You may now go to your application with your updated information. For assistance, contact us at: (800)834-3792 or schelpdesk@optum.com

0	Thank you! An email confirmation link has been sent to: m**e@m**ejames.com Check your email inbox for the confirmation link and click on it.
Didn't re	ceive your confirmation? Resend or Update email address

Primary Email Confirmation Code * Recognize this computer? Yes, this computer or device is personal or private. No, this is not my computer or device (public library, school).
Yes, this computer or device is personal or private.
Yes, this computer or device is personal or private.
Yes, this computer or device is personal or private.
No, this is not my computer or device (public library, school).
Into, and is not my computer of device (public library, school).
Confirm