

When to Review or Revise Client Plan

Annual Updates

Adult Programs	REVIEW - 365 days from current plan Final Approval date
CYF Programs	If UM does not occur prior to Annual date then REVIEW - 365 days from current plan Final Approval date

UM/UR

CYF Outpatient Programs	REVIEW at every UM cycle (13/26, 18/36 sessions)
CYF Programs having special COR Approval	REVIEW every 6 month
CYF STRTP/Day School Services	REVIEW at every 3 month UM cycle

Client Plan Changes or Additions

Adult & CYF Programs	REVISE whenever changing or adding information to the plan but not changing the begin or end date of the plan
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