

# QUALITY MANAGEMENT MEMO

## COUNTY OF SAN DIEGO MENTAL HEALTH PLAN (MHP)

**To:** Mental Health Services Providers

**Date:** 10/20/16

**From:** Steve Jones, LCSW, QM Program Manager

**Re: Removal of Diagnosis Form from the Behavioral Health Assessments and Discharge Summaries in CCBH**

Dear Providers,

This memo is to serve as a notification about the removal of the Diagnosis Form currently embedded in assessments types in Cerner Community Behavioral Health (CCHB) effective November 1, 2016.

The Diagnosis Form is shared between Organizational and County Providers and the Administrative Services Organization (ASO), OPTUM. Access to the diagnosis form continues to be an issue when users do not final approve assessments. This halts important work processes.

Since the Diagnosis Form is currently embedded in BHA's and Discharge Summaries, this requires programs to final approve forms at the time information is entered in any assessment that contains an embedded Diagnosis Form. When any assessment is not final approved, the assessment is not available to another user unless the non-final approved assessment is deleted.

OPTUM requires that the Diagnosis Form be available for completion for their operations. In an effort to not impede staff from completing the Diagnosis Form, and to avoid non-final approved assessments from being deleted, the **Diagnosis Form will no longer be embedded in the BHA's or Discharge Summaries.**

The Diagnosis Form will continue to be embedded in the Psychiatric Assessment.

The standards for review and updating the stand alone Diagnosis Form has not changed from the current standards that are in place for BHA's. Diagnosis forms must be reviewed/updated at admission and reviewed/updated at a minimum annually. The review must be documented in the client record.

As always, programs are expected to work together to coordinate care and ensure that forms are available in the EHR for entering clinical information.

Thank you,

Steve Jones, LCSW  
QM Program Manager  
Behavioral Health Services

Please direct any questions and/or comments to the QI Matters mailbox: [QIMatters.HHSA@sdcounty.ca.gov](mailto:QIMatters.HHSA@sdcounty.ca.gov)



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