

**To:** Mental Health System of Care Providers

**Date:** 12/24/13

**Re:** Instructions for Completion of AB 109 Client Category in Anasazi

Anasazi has been updated to capture AB 109 designation to assist with tracking information related to AB 109 clients. As a result, programs will need to identify AB 109 clients and mark the appropriate AB 109 client category with the AB 109 effective dates.

For programs funded to serve AB 109 clients, please note that all AB 109 clients served in FY 13-14 (7/01/2013 – 6/30/14) and future AB109 clients need to be marked appropriately in Anasazi. This means that any client, who received services in your program, whether they are currently open or closed, needs to be updated with the “AB 109 Funded” Client Category. And moving forward, all new clients need to be marked appropriately as well.

For programs that do not receive AB 109 funding, but may be serving AB 109 clients, there is a client category to use titled “AB 109 Non-Funded”. Please be sure to indicate this information in Anasazi for any AB 109 client you are aware of.

Attached are the instructions to follow to utilize the described client categories. All clients who have received services in FY 13-14 and future AB109 clients need to have the appropriate designation included in Anasazi.

Please contact the QM Unit at [QIMatters.hhsa@sdcounty.ca.gov](mailto:QIMatters.hhsa@sdcounty.ca.gov) with any questions.

Thank you.