

To: System of Care Providers
From: Steve Jones, LCSW, QM Program Manager

Date: 2/1/2013

- Re:**
1. Five New Medication Mgmt Progress Note Templates
 2. One New WRAP Template
 3. Updating Client Plans with New Service Codes & Tip Sheet (Attachment)
 4. Additional EM MEDS Service Codes 100-115 (Attachment)
 5. FAQ (Attachment)
 6. Licensed Professional Clinical Counselor (LPCC) Credential

1. Five new MEDS Progress Note **templates** have been created and uploaded to Anasazi to assist with meeting the documentation standards. They are as follows:

- Service Code 24: Medication Progress Note
- Service Code 25: Problem Focused Level of Exam
- Service Code 26: Expand Prob Focus Level Exam
- Service Code 27: Detailed Level of Exam
- Service Code 28: Comprehensive Level of Exam

They are not mandatory for use, but your medical staff may choose to use them if they find them helpful.

2. There is a new WRAP Progress Note template for use by WRAP Programs only.
3. All client plans should be updated with the new service codes within six months or at the annual review, whichever comes first. It is fine to enter the new meds services as “unplanned” until the update happens. Attached is a tip sheet on how to complete progress notes for “unplanned” services.
4. There are additional Medication Management Service codes available in Anasazi for “NEW” client, “NEW” client interactive and established client interactive services. Below are the new service codes and description. There will likely be an additional five new MEDS progress note templates for “NEW” clients, once a review of documentation standards are reviewed by QM. Stay tuned.

100	Meds EM New Minor Problem
101	Meds EM New Expanded Problem
102	Meds EM New Detailed Low
103	Meds EM New Comp Mod
104	Meds EM New Comp High
105	Meds EM New Minor Problem INT
106	Meds EM New Expanded Prob INT
107	Meds EM New Detailed Low INT
108	Meds EM New Comp Mod INT
109	Meds EM New Comp High INT
110	Meds EM Minimal Problem INT
111	Meds EM Minor Problem INT
112	Meds EM Expanded Low INT

QUALITY MANAGEMENT MEMO

113	Meds EM Detailed Mod INT
114	Meds EM Comprehensive High INT
115	Medication Eval INT

5. The Quality Management Unit has held some webinar sessions to discuss the recent changes to Anasazi service codes as initiated by the implementation of recent CPT code revisions. The attached FAQs came out of those sessions and are provided to you as a way of continual education about these changes and the impact on documenting service provision in our System of Care.
6. Questions have begun to surface about staff with the LPCC license and co-signatures, etc. It is correct that DHCS has gotten approval from CMS to include the LPCC credential for Medi-Cal billing, however, this new license has not yet been approved for use under the County Mental Health Plan. There is a plan to include this license after QM has done a thorough review of the scope of practice and has been able to update Anasazi accordingly. QM anticipates this change to be effective no later than June 2013. Until then, staff with a LPCC license should continue to operate as they are currently in regard to clinical documentation and co-signature requirements.

Please note that **templates** are provided to help guide documentation requirements. Each program is responsible to ensure that all documentation requirements are met for the service claimed.

Please contact the QM Unit at QIMatters.hhsa@sdcounty.ca.gov with any questions.