

## Client 12-Hour Intensive Observation Log (Detox)

### REQUIRED FORM:

This form is a required document in the client file for detox programs. Providers may use their own version of the 12-hour observation log. The observation log must document close observation and physical checks every 30 minutes for the first 12 hours of admission into detox program.

### WHEN:

Completed at Intake/Admission

### COMPLETED BY:

Authorized agency representative

### REQUIRED ELEMENTS:

- **Program Name:** Complete name of the program.
- **Client Name:** Complete client's full name.
- **Client ID#:** Complete the client ID number as determined by agency guidelines.
- **Admission Date:** Complete the date client was admitted to program.
- **Admission Time:** Complete the time client was admitted to program.
- **Time:** Start time according to the client's time of admission to program. Every 30 minutes after admission the staff must complete the activity field. The log must be completed for the first 12 hours of client's admission.
- **Client Activity:** Client's activity must be checked every 30 minutes for the first twelve hours in detox and documented (e.g., resting, asleep, withdrawal signs, etc.)
- **Initial:** Staff completing the log must initial each entry.