

According to State requirements Telehealth and Telephone specifiers must now be added to claims submitted to DMC. DHCS will be utilizing this data to inform future policy and recommendations surrounding telehealth.

The services in SanWITS with the descriptors of telehealth and telephone have been removed effective December 16, 2021. Telehealth and Telephone services will now only be identified by the Contact Type on the Encounter Screen.

### GROUP COUNSELING ENCOUNTERS

The Group Counseling encounters will continue to be created via bulk encounters through the Group Module. This is required for the group calculation to be correct.

- Under the **Group Session Notes** screen: complete all required fields
  - Service Location: make the appropriate selection for the modality
    - Outpatient, OTP, and Recovery Service programs select *Non-Residential SUD TX Facility*
  - Service: make the appropriate selection from these 3 values
    - \*\*\*ODS Clinical Group
    - \*\*\*ODS Patient Education Group
    - \*\*\*Recovery Service Group

The screenshot shows the 'Group Session Notes' form with the following fields and values:

- Group Name: [Empty]
- Group Type: [Empty]
- Session ID: [Empty]
- Note Type: [Yellow dropdown]
- Start Date: [Yellow date picker]
- End Date: [White date picker]
- Billable: [Yellow dropdown]
- Start Time: 11:00 AM [Yellow dropdown]
- End Time: [Yellow dropdown]
- Calculate ODS units: Yes [Yellow dropdown]
- Travel Duration: [Yellow dropdown] Min [Grey dropdown]
- Session Duration: [Yellow dropdown] Min [Grey dropdown]
- Total Duration: [Grey dropdown] Min [Grey dropdown]
- # of Service Units/Sessions: 1 [Grey input]
- Location: Non-residential Substance Abuse TX Facility [Yellow dropdown]
- Service: \*\*ODS Clinical Group [Yellow dropdown]

- On the individual's **Encounter** screen: complete all required fields
  - Contact Type: select the appropriate type – Telehealth, **OR** Phone

The screenshot shows the 'Encounter' form with the following values: Note Type (dropdown), ENC ID (text), Program Name (Main Facility/ODS OS : 9/1/2020 -), Service (Group Counseling OS), Service Location (Non-residential Substance Abuse TX Facility), Start Date (calendar), End Date (calendar), Start Time (text), End Time (text), Travel Duration (text/Min), Documentation Duration (text/Min), Session Duration (text/Min), Total Duration (text/Min), Billable (dropdown), Disallowed (No), and Contact Type (Telehealth).

**INDIVIDUAL COUNSELING & CASE MANAGEMENT ENCOUNTERS**

- On the individual's **Encounter** screen: complete all required fields
  - Service: select the appropriate service
  - Service Location: make the appropriate selection for the modality
    - Outpatient, OTP, and Recovery Service programs select *Non-Residential SUD TX Facility*
    - Residential programs select *Residential SUD TX Facility*
  - Contact Type: select the appropriate type – Telehealth, **OR** Phone

The screenshot shows the 'Encounter' form with the following values: Note Type (dropdown), ENC ID (text), Program Name (Main Facility/ODS OS : 9/1/2020 -), Service (Case Management OS), Service Location (Non-residential Substance Abuse TX Facility), Start Date (calendar), End Date (calendar), Start Time (text), End Time (text), Travel Duration (text/Min), Documentation Duration (text/Min), Session Duration (text/Min), Total Duration (text/Min), Billable (dropdown), Disallowed (No), and Contact Type (Telehealth).

**NOTE:**

The system will add the appropriate state required specifiers to the claim vs having separate services for telehealth and telephone.